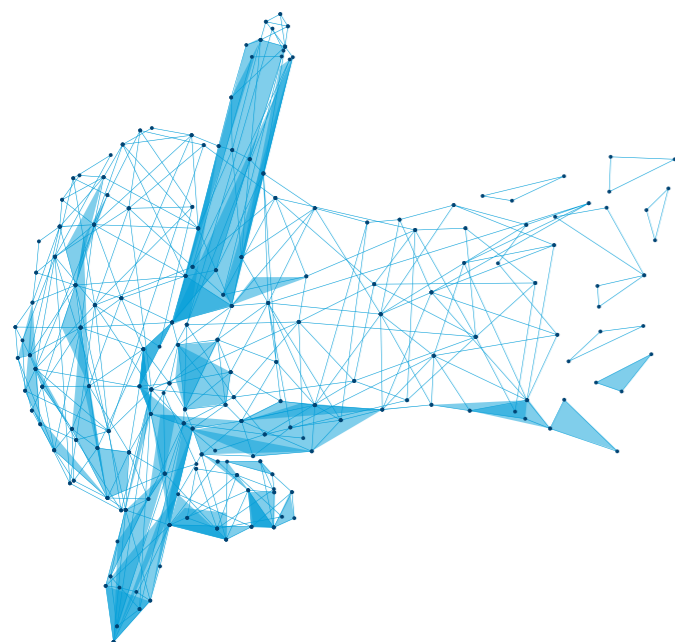




PROGRAMMES 2018	NO. OF DAYS	FEE PER CANDIDATE IN QAR
Banking		
Elements of Banking Business	5	6,750
Negotiable Instruments	3	4,050
Bank Branch Manager Excellence Course	7	10,500
Project Appraisal & Financing	4	6,000
Bank Guarantees	3	4,950
Bank Card Fraud and Risk	3	4,050
Foreign Exchange & Money Markets	5	7,500
Corporate Finance	4	6,000
Documentary Letter of Credit	5	7,500
Asset Liability Management - Introduction	5	7,500
Introduction to International Trade Finance	3	4,500
Introduction to Treasury Operations	3	4,500
Balanced Score Card (Arabic)	5	7,500
Business Management		
Document Control and Archiving	3	4,050
Six Sigma for Effective Quality Management	3	4,950
Introduction to Social Media Basics	5	8,250
Performance Management	3	4,050
Project Management Fundamentals	5	6,750
Strategic Business Planning	3	4,950
Building High Performance Team	3	4,050
Train the Trainer	5	7,500
Social Media Marketing for Non-Profit Organizations	5	8,250
Negotiation Skills - Advanced	3	4,050
Stress Management	3	4,050
Entrepreneurship Workshop	10	13,500
Effective Leadership and Team-Building	3	4,050
Change Management	3	4,050
Creative Problem-Solving & Decision-Making Skills	3	4,050
Archiving & Electronic Documentation	3	4,050
Leadership Skills ILM	5	6,750



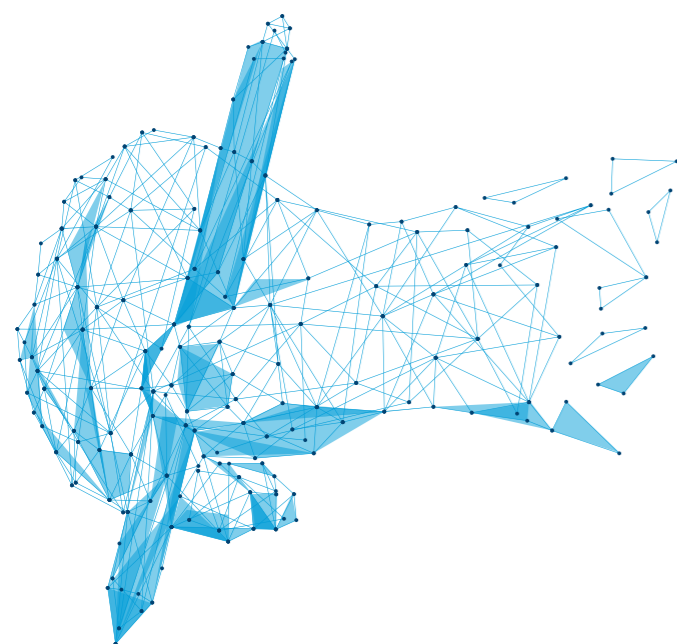
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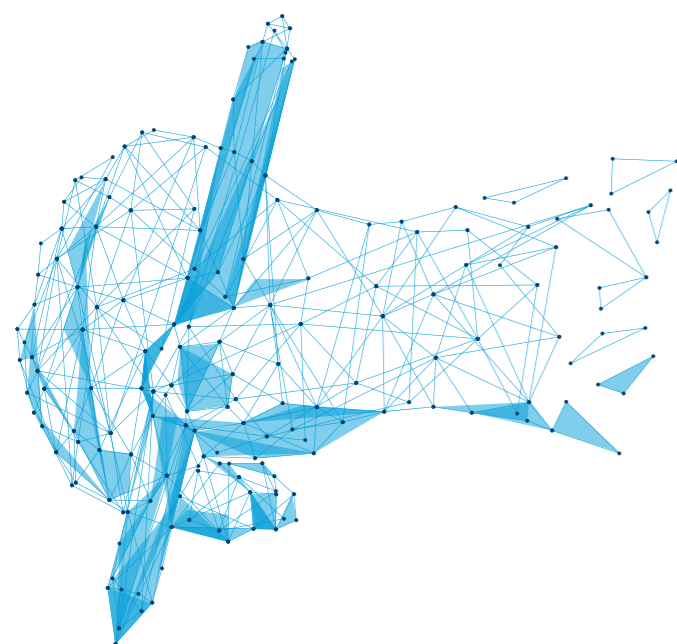
PROGRAMMES 2018	NO. OF DAYS	FEE PER CANDIDATE IN QAR
Certification		
International Introduction to Investments & Securities - CISI	5	8,250
Certified Public Accountant - CPA	34 Sessions	19,170
Certified Management Accountant – CMA	34 Sessions	11,260
Chartered Financial Analyst - CFA	40 Sessions	13,140
Certified Internal Auditor (CIA)	40 Sessions	7,800
Global Finance Compliance (CISI)	5	8,250
International Certificate in Wealth Management - CISI	5	8,250
Combating Financial Crimes - CISI	5	8,250
Certified Anti-Money Laundering Specialist (ACAMS)	5	8,250
QFMA Rules and Regulations - CISI	5	8,250
ACI Dealing Certificate	10	16,500
QFC Rules and Regulation Courses - CISI	3	4,950
Risk in Financial Services - CISI	5	8,250
Communication and Soft Skills		
Business Report Writing	4	5,400
Communication Skills	3	4,050
Business Etiquette	3	4,050
Problem-Solving & Decision-Making Skills	3	4,050
Customer Service Skills (ILM)	4	5,400
Emotional Intelligence	3	4,050
Professional Presentation Skills	3	4,050
Work Ethics	3	4,050
Effective Time Management	2	2,700
Compliance and Anti-Money Laundering		
Commercial Loan Documentation	5	6,750
Anti-Money Laundering Refresher Course	2	2,700
Anti-Money Laundering Course	3	4,050



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PROGRAMMES 2018	NO. OF DAYS	FEE PER CANDIDATE IN QAR
Finance and Accounting		
Financial Accounting & Reporting	5	8,250
Government Budget Analysis (Arabic)	4	6,600
Evaluating Company Performance	3	4,950
Budgeting - Preparation and Control	3	4,950
Financial Modelling using Excel - Advanced	5	7,500
Foundation of Investment Analysis	3	4,950
Financial Statement Analysis - Intermediate	5	8,250
Finance for Non-Finance Managers	5	7,500
Financial Planning, Control & Budgeting	5	8,250
Business Mathematics - Intermediate	3	4,500
Budgeting - Preparation and Cost Control	5	8,250
Islamic Banking and Finance		
Introduction to Islamic Banking and Finance	3	4,050
Insurance		
Introduction to Insurance & Documentation	5	7,500
Human Resources		
Recruitment and Selection	3	4,500
Performance Management	3	4,050
Information Technology		
Web Application Security Professional (CWASP)	5	8,250
R12*Oracle GL Management Fundamentals	5	8,250
Business Continuity Management - BCM	5	8,250
IT Disaster Recovery	5	8,250
Project Management with MS Project - 2013	3	4,050
Sales and Marketing		
Social Media for Small and Developing Companies	5	8,250
Social Media Marketing for Nonprofits	5	8,250
The Seven Steps to Achieve Success in Social Media	2	3,300

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